

DATE:
MY REF:
YOUR REF:
CONTACT:
TEL NO:
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25 March 2025
Scrutiny Commission

Democratic Services
0116 272 7640
committees@blaby.gov.uk

To Members of the Scrutiny Commission

Cllr. Nick Brown (Chairman - Scrutiny Commissioner)
Cllr. Neil Wright (Vice-Chairman - Scrutiny Commissioner)

Cllr. Royston Bayliss
Cllr. Adrian Clifford
Cllr. Luke Cousin

Cllr. Roy Denney
Cllr. Susan Findlay
Cllr. Janet Forey

Cllr. Antony Moseley
Cllr. Tracey Shepherd
Cllr. Matt Tomeo

Dear Councillor,

A meeting of the **SCRUTINY COMMISSION** will be held in the Council Chamber on **WEDNESDAY, 2 APRIL 2025** at **5.30 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



Gemma Dennis
Corporate Services Group Manager & Monitoring Officer



AGENDA

1. Apologies for absence.
2. Disclosures of Interests from Members
To receive disclosures of interests from Members (ie. The existence and the nature of those interests in respect of items on this agenda).
3. Minutes (Pages 3 - 6)
To approve and sign the minutes of the meeting held on 12 February 2025 (enclosed).
4. Corporate Plan Update
Members will receive an update from the Executive Director at the meeting on the Corporate Plan 2025-2026.
5. Scrutiny Task and Finish Group: Review into Recruitment and Retention of Staff (Pages 7 - 10)
To consider the report of the Senior Democratic Services and Scrutiny Officer (enclosed).
6. Scrutiny Work Programme 2024-2025 (Pages 11 - 22)
7. Consideration of Forward Plan Items (Pages 23 - 26)
8. Further Actions for Scrutiny arising from Meeting

SCRUTINY COMMISSION

Minutes of a meeting held at the Council Offices, Narborough

WEDNESDAY, 12 FEBRUARY 2025

Present:-

Cllr. Nick Brown (Chairman - Scrutiny Commissioner)
Cllr. Neil Wright (Vice-Chairman - Scrutiny Commissioner)

Cllr. Royston Bayliss
Cllr. Luke Cousin

Cllr. Roy Denney
Cllr. Susan Findlay

Cllr. Janet Forey
Cllr. Antony Moseley

Officers present:-

Lisa Boland	- ICT & Transformation Group Manager
Katie Hollis	- Finance Group Manager
Annette Groark	- HR Service Manager
Katie Brooman	- Elections and Governance Manager
Sandeep Tiensa	- Senior Democratic Services & Scrutiny Officer
Nicole Cramp	- Democratic & Scrutiny Services Officer

Apologies:-

Cllr. Adrian Clifford, Cllr. Tracey Shepherd and Cllr. Matt Tomeo

201. DISCLOSURES OF INTERESTS FROM MEMBERS

No disclosures were received.

202. MINUTES

The minutes of the meeting held on 13 November 2024, as circulated, were approved as a correct record.

203. GENDER PAY GAP REPORT 2024

Considered – Report of the HR Service Manager.

It was noted that the Council's gender pay gap is much lower than the national average.

Members questioned if the data provided would change if the top 5% of earners in each quartile were removed. The HR Services Manager responded that this would need to be explored further and an update could be provided to Scrutiny on this.

DECISION

That the report be noted.

Reason:

To enable Scrutiny to monitor pay differentials by gender throughout the Council.

204. ESTABLISHMENT 2024/25 AND 2025/26

Considered - Report of the Finance Group Manager.

Members were concerned to learn that number of days lost to sickness in 2023/24 was 10.73 days per employee, compared to 7.66 days in the previous year. There was an increase of 869 days lost to long term sickness in 2023/24 and short term sickness also increased with an additional 180 days recorded in 2023/24.

Members also noted that staff turnover for 2023/24 was 15.51% compared to 16.02% in the previous year.

Members requested that the HR Manager be invited to the next meeting to provide further information on long term sickness, including a breakdown of the number of long term staff on stress related absences for further discussion.

Members questioned the finance service overspend and the Finance Group Manager responded this was due to a number of experienced staff leaving the authority and the need to employ adequate cover and train replacement staff.

DECISION

That the report be noted.

Reason:

It is appropriate for Scrutiny Commission to receive financial reports for consideration.

205. SCRUTINY OF THE ADMINISTRATIONS DRAFT 2025/26 BUDGET PROPOSALS

Considered – Report of the Senior Democratic Services and Scrutiny Officer.

DECISION

That the report and Statement on the Administrations 2025-26 Draft Budget Proposals for submission to Cabinet Executive on 24 February 2025 be approved.

Reason:

Scrutiny Commission has a mandate to scrutinise the Administration's draft budget proposals and make recommendations to Cabinet which it is obliged to consider before making final recommendations on the Budget to Council.

206. SCRUTINY WORK PROGRAMME

Members accepted the items on the Scrutiny Work Programme 2024-25.

Cllr. Luke Cousin requested that the Scrutiny Commissioners consider adding the process for consideration of disposal of land to Parishes.

The Chairman, Cllr. Nick Brown asked Members for feedback on scrutiny of the budget meetings. Feedback included:

- Lots of uncertainty around the one year settlement, and how much value scrutiny can add.
- The process was quite rushed – Members commented that they felt the papers for the meetings were issued quite late, making it difficult to process and read them.
- Some commented that they felt the portfolio holder sessions were quite tame, with questions having been pre-planned and sent to them to respond to.
- Many questions were unanswered because of Local Government Reorganisation.
- Members preferred it when portfolio holders highlighted their key priorities to the meeting.
- Members considered inviting portfolio holders to attend a Scrutiny Commission meeting annually to provide an update of their portfolio. This would aid Members in their understanding of the portfolio holders areas of responsibility, also ensuring Scrutiny's work programme matched with any priorities.

207. CONSIDERATION OF FORWARD PLAN ITEMS

No items were raised for further information or examination.

208. FURTHER ACTIONS FOR SCRUTINY ARISING FROM MEETING

There were no additional actions arising from the meeting.

THE MEETING CONCLUDED AT 6.14 P.M.

Blaby District Council Scrutiny Commission

Date of Meeting	2 April 2025
Title of Report	Scrutiny Task and Finish Group: Review into Recruitment and Retention of Staff
Report Author	Senior Democratic Services & Scrutiny Officer

1. What is this report about?

- 1.1 This report presents the findings and recommendation of the Scrutiny Task and Finish Group following a review into recruitment and retention of staff.

2. Recommendation(s) to Scrutiny Commission

- 2.1 That Scrutiny Commission considers the Scrutiny Task and Finish Group's final report and recommendation;
- 2.2 Subject to Scrutiny Commission's approval the report findings and recommendation be submitted to the meeting of Cabinet Executive on 12 May 2025.

3. Reason for Decision(s) Recommended

- 3.1 Scrutiny Commission has a mandate to consider reports from Task and Finish Groups and after discussion request changes to or endorse the report for submission to Cabinet and relevant partners as necessary.

4. Matters to consider

4.1 Background

The Scrutiny Task and Finish Group's interest in examining recruitment and retention practices at the Council developed when a staff update was presented to Scrutiny Commission. Members noted overall sickness absence had increased, and the staff survey had identified increased levels of stress and decreased wellbeing.

The Task and Finish Group reviewed and has made recommendations on the following:

- Recruitment

- Annual Progress Reviews
- Exit Surveys and Leaver Feedback
- Staff Benefits
- Apprenticeship Scheme
- Fixed Term Contracts

The Scrutiny Task and Finish Group considered presentations from the HR Service Manager and Transformation Group Manager, who provided most of the data considered by Members.

A key part of this work, which the task and finish group Members found insightful was considering evidence from Service Managers. Members were keen to stress that any feedback provided would remain anonymous to ensure that employees felt comfortable in providing evidence to Scrutiny.

4.2 Proposal(s)

That Scrutiny Commission Members consider and comment upon the report at Appendix A (to follow).

4.3 Relevant Consultations

The Scrutiny Task and Finish Group thanks the Transformation and ICT Group Manager and HR Services Manager who attended meetings and provided information on recruitment practices, new initiatives and data on staff turnover.

The Scrutiny Task and Finish Group would also like to place on record thanks to the Managers who volunteered their time to attend a meeting to provide their own evidence and experiences in recruitment and retention of their teams.

4.4 Significant Issues

None.

4.5 In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

5. Environmental impact

5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

6. What will it cost and are there opportunities for savings?

6.1 None.

7. What are the risks and how can they be reduced?

7.1 None.

8. Other options considered

8.1 No other options were considered.

9. Appendix

9.1 Appendix A – Review into Recruitment and Retention of Staff (To follow)

10. Background paper(s)

10.1 None.

11. Report author's contact details

Sandeep Tiensa	Senior Democratic Services & Scrutiny Officer
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Scrutiny Work Programme 24/25

Timescale	Item	Detail	Attendance required	Forum	Progress
5 June 2024	Private residential care home	<p>Are there powers available that the Council may use in order to influence the number and location of these facilities.</p> <p>Concern regarding the Change of Use decisions – Officer delegation/Factors and reasons for the Change of use. Intensification?</p> <p>Are licences granted from LCC on these homes? External Regulation?</p>	Jonathan Hodge – Planning & Strategic Growth Group Manager	Scrutiny Commissioners	Complete - Jonathan Hodge presented a briefing note – agreed that this would be circulated to BT/TA Members and added to Members SP Site. Also agreed no further action on this item.
6 June 2024	Active Travel Strategy and LCWIP	Review of the Strategy	Luke Raddon-Jackson Phill Turner	Task & Finish	Complete
17 July 2024 (previously 12 June)	Residents Survey Update	Members will receive a presentation on the results of the resident's survey	Karen Almond Julie Hutchinson	Scrutiny Commission	Complete
31 July 2024	HR Review	To continue and 'wrap-up' the commission's work on current HR provision at The Council.	1 st meeting members only	Task & Finish 2 meetings	31 st July – Members reviewed previous notes and completed a new scope for intended work. It was agreed that due to time lapsed from the last meeting, that data and trends were out of date, and requested up to date information from HR to be presented at the next meeting.

Timescale	Item	Detail	Attendance required	Forum	Progress
					<p>1 October – Presentation from HR, Members agreed that the next meeting will seek evidence from Service Managers and People Managers on their experiences</p> <p>26 November – Members considered evidence from Service Managers who volunteered to provide information on their own experiences of recruitment and retention.</p> <p>11 February – Members discussed key findings, draft recommendations</p> <p>Next Meeting: 25 March – In attendance - HR/Portfolio Holder.</p>
11 September 2024	Corporate Parenting Responsibilities	Members will receive a presentation.	Caroline Harbour	Scrutiny Commission	Complete
11 September 2024	State of the District	To provide the annual update on the state of the district and leader's annual statement.	Cllr Terry Richardson Julia Smith	Scrutiny Commission	Complete
11 September 2024	Homelessness & Social Housing	How many families/individuals have been impacted during this time (homelessness numbers)? Impact on the budget and the officers administering of the rise in homelessness and	Caroline Harbour Ian Jones	Scrutiny Commission	Complete

Timescale	Item	Detail	Attendance required	Forum	Progress
		<p>demand for social housing.</p> <p>Has it impacted on the resource needed?</p> <p>Will the team be able to continue absorbing the demand? Can we keep delivering our service?</p> <p>Other options, e.g. partnerships?</p>			
18 September (Brooks Room)	The Council's plans for historic contaminated land sites	<p>The scope of what we have, how big is the potential danger?</p> <p>Information on Contaminated Land owned by the Council as well as sites that consume the Council's time and effort (even if the Council does not have direct liability). What do we know so far about these sites? E.g. their location, are they being monitored?</p> <p>Update on the current strategy to be given.</p>	Caroline Harbour, Anna Farish and Declan Goodwin (Contaminated Land Officer)	Task and Finish	Complete – that an update on the desktop study to be brought back in 12 months.
18 September (Brooks Room)	Update on the Environmental Health, Environmental Services and Community Safety	Provide an update on the proposed changes to the policy including an appendix specifically on environmental crime.	Caroline Harbour and Phil Fasham	Task and Finish	Complete – update to be brought back to consider how the new FPN levels have been embedded. Scrutiny will also monitor on iPlan.

Timescale	Item	Detail	Attendance required	Forum	Progress
	Enforcement and Compliance Policy Update on proposed changes to Environmental Crime Fixed Penalty Notices	Propose new FPN levels for environmental crime offences following a change in legislation.			
<p>Tuesday 2 July 2024 – cancelled</p> <p>Thursday 26 September 2024</p> <p>Thursday 7 November 2024</p> <p>Thursday 3 April 2025</p> <p>Thursday 10 July 2025</p> <p>Thursday 18 September 2025</p> <p>Thursday 6 November 2025</p>	iPlan Workshop (Corporate Measures)	To examine areas of concern, trends and poor performance through iPlan – the Council's Corporate Measures system.	Luke Clements	Working group	<p>21 November 2023 – Members were successful in logging into iPlan. Queries were raised on P1 Measures which have now been added onto a spreadsheet for senior officers to respond to. One of the key areas raised was that you could not easily find the underperforming areas.</p> <p>6 March 2024 – Members reviewed the responses from SLT from queries raised at the previous meeting. Members discussed and reviewed the current P1 Measures. Members reviewed evidence and delivery of the Blaby Corporate Plan Actions</p> <p>26 September 2024 – Members reviewed responses from SLT, reviewed current P1 Measures. Unfortunately, the work was incomplete, and the meeting had to end due to flooding at the Council Offices.</p> <p>7 November 2024 – Members noted a reluctance of officers to put targets and meaningful commentary on iPlan and considered whether a recommendation to Cabinet Executive would encourage services to prioritise iPlan.</p>

Timescale	Item	Detail	Attendance required	Forum	Progress
					Next Meeting: 3 April 2025 – request for Jonathan Hodge to attend to discuss housing numbers.
15 October 2024	Blaby District Tourism Growth Plan 2025-2030	<p>BDC has appointed Business Tourism Solutions to review the current 2020-2025 Tourism Growth Plan and prepare a new Growth Plan for 2025-2030.</p> <p>The Growth Plan is being developed in consultation with the Council and Tourism Stakeholders and will provide a framework of action for the next five years. The plan will be closely aligned to and effectively integrate with the key existing tourism strategies across Leicestershire and will play a vital role in the delivery of the Blaby District Plan 2024-2028, Economic Development Framework, and Blaby Action Plan.</p> <p>There is a three-stage process to develop and deliver the new Tourism Growth Plan:</p> <ol style="list-style-type: none"> 1. Review of Blaby District's position in the marketplace 2. Industry engagement and consultations 	Tracy Gaskin, Nadia Alam, Kirsty Beauchamp	Task and Finish	Complete – that an update be brought back to Scrutiny Commission in the future to consider a progress update.

Timescale	Item	Detail	Attendance required	Forum	Progress
		<p>3. Development of tourism growth and action plan for 2025-2030</p> <p>As part of stage two of the project, a consultation with members to gain their valuable input has been factored in. During this Scrutiny Session BTS will present key findings from the progress review and gather views from members to feed into the final Tourism Growth Plan.</p>			
<p>New Date: 29 October</p> <p>(Previously 30 October 2024)</p>	New Food Waste Collection Scheme		Paul Coates	All Member Briefing	Complete - Following consultation with the Commissioners, an all-Member Briefing was held. It has been agreed that a further update be brought back to Members in September 2025 to input into plans.
<p>11 November 2024</p> <p>(previously 26 June)</p>	Net Zero by 2050 target	<p>Which projects are contributing to our target? What is the budget and are we thinking of dropping any projects?</p> <p>Is our target realistic? Can we do more to achieve it?</p> <p>Have we understood all potential challenges, what gaps are there?</p>	<p>Caroline Harbour Anna Farish</p> <p>Jill Stevenson (to potentially come to later meetings)</p>	Working Group	<p>Chaired by Cllr Tony Deakin.</p> <p>Complete</p>

Timescale	Item	Detail	Attendance required	Forum	Progress
		Potential area for exploration at a subsequent meeting: Our community leadership role e.g. supporting parish councils to implement their own net zero measures. Information on electrification of the fleet with a specific focus on ongoing budgetary requirements to be provided to Commissioners.			
13 November 2024	Quarter 2 Budget Review Revised Capital Programme Proposed Capital Programme	Early involvement in Budget setting to provide comment on proposals; understand possible risks and impacts on budget proposals	Finance Group Manager	Scrutiny Commission	Complete
13 November 2024	Regulation of Investigatory Powers	Consider the annual monitoring report (statutory requirement)	Gemma Dennis	Scrutiny Commission	Complete
13 th January 2025	Corporate Action Plan Updates (Half Year and year end report?)	Examine delivery against Blaby Plan vision and themes	Julia Smith or Executive Director	Scrutiny Commission	Complete - The Corporate Action Plan 2024-25 Mid-Year Progress Report was considered by Cabinet Executive at its Extraordinary meeting on 27 November and considered by Commissioners at its meeting on 13 th January. No further action.
12 February 2025	Gender Pay Gap	Annual reporting reviewed by Scrutiny	HR/Lisa Boland	Scrutiny Commission	Complete – may need to consider future reports and if necessary for Commission to consider.

Timescale	Item	Detail	Attendance required	Forum	Progress
TBC	Annual Complaints Report	Reviewed annually	Luke Clements	Scrutiny Commission	
15, 22, 29 January 2025	<ul style="list-style-type: none"> Budget context setting Portfolio Holder Sessions Draft Scrutiny response 	Consider financial picture in context of setting a balanced budget. Examine and respond to Portfolio Holder proposed draft budgets and funding priorities.	All SLT/Cabinet Executive	Scrutiny of the 25/26 Administration's Budget Proposals	Complete – pending Cabinet Executive response to Scrutiny's recommendations.
19th February 2025	Joint Community Safety Partnership Overview & Scrutiny Committee	To update Scrutiny on the current focus, performance, achievements and challenges of the Blaby and Hinckley and Bosworth Community Safety Partnership.	All Scrutiny Commission Members	Meeting to be held at Hinckley & Bosworth Borough Council	Complete
TBC	Lightbulb	Scrutiny requests a breakdown of Blaby's contribution compared to other partner authorities. Exploration of Lightbulb pilots and suggested outcome.	Caroline Harbour	Task & Finish	This meeting was originally planned on 11 December, Officers requested that this be deferred. ACTION: Seek alternative dates for this meeting.
TBC	Footpaths and Cycle Routes.	Is there a means by which the Council may enforce better interconnectivity between new and existing settlements through footpaths and cycle routes?	Jonathan Hodge – Planning	Task & Finish	Complete – pending a review of the Active Travel Strategy in 6 months.

Timescale	Item	Detail	Attendance required	Forum	Progress
		Can section 106 be utilised to support/maintain the creation of footpaths and cycle routes?	Luke Raddon-Jackson/Phill Turner		
TBC	Car Parks	Scrutiny requests early sight of the revised strategy/plan. Scrutiny to explore what residents want from car parks compared to our current offering.	Caroline Harbour Anna Farish	Scrutiny Commission	Deferred to the 25/26 work programme following discussion with officers and agreement from Commissioners.
TBC	Local Police	Updates are not consistently provided from local police to ward members/parishes. Why? What can be done to improve the channels of communication between the two? Examine the level of communication between local police with ward members/parish councils.	Caroline Harbour Rebecca Holcroft	Scrutiny Commission	Deferred.
TBC: 2 July 2025 29 September 11 November	Local Government Reorganisation and Devolution	To receive regular updates.	Directors	Working group - TBC	Dates to be circulated

Timescale	Item	Detail	Attendance required	Forum	Progress
TBC	Temporary Housing	TBC	Caroline Harbour, Ian Jones/John Crane	Scrutiny Commission	NEW TBC - 25/26 Work Programme
TBC October, November 2025	New Electric Vehicle Sweeper -	Examine performance of sweeper and dumper	Paul Coates	Scrutiny Commission	NEW TBC - 25/26 Work Programme

Available Scrutiny Dates

Available Scrutiny Dates		Scrutiny Topic:	Scrutiny Commission Dates		Scrutiny Topic:
Date of meeting:	Report deadline		Date of Meeting	Report Deadline	
31 July	22 July, publish 23 July	HR Scrutiny	17 July – NEW	8 July, publish 9 July	Residents Survey presentation
29 July 2024	18 July, publish 19 July	N/A	11 September	2 September, publish 3 September	<ul style="list-style-type: none"> • State of the District • Homelessness • Corporate Parenting
1 October	20 September, publish 23 September	Recruitment and Retention – HR	13 November	4 November, publish 5 November	<ul style="list-style-type: none"> • RIPA • Finance reports (Q2 Budget, Capital Programme, Treasury Management)
15 October	3 October, publish 4 October	Tourism Growth Plan	12 February 2025	3 February, publish 4 February	<ul style="list-style-type: none"> • Gender Pay Gap • Budget report to Cabinet
19 October	N/A	Food Waste Collection Scheme	2 April	24 March, publish 25 March	<ul style="list-style-type: none"> • Corporate Plan Update • Recruitment & Retention Report – final report
11 November	31 October, publish 1 November	Net Zero by 2050	11 June	2 June, publish 3 June	<ul style="list-style-type: none"> • Cabinet Exec response to Scrutiny Budget recommendations • HR – Update on staff sickness absence levels. • A Strategic Guide to Empty or Occupied Eyesore Premises- TBC
26 November	15 November, publish 18 November	Recruitment and Retention	10 September	1 September, publish 2 September	New – introduction to Health and Leisure New – Update on Food Waste Collection Scheme
11 December	3 December, publish 4 December	Homelessness Strategy	12 November	3 November, publish 4 November	

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**BLABY DISTRICT COUNCIL
Forward Plan
FOR THE PERIOD: March – September 2025**

What is the Plan?

It is a list of the Key Decisions to be taken by the Cabinet Executive during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet Executive is to be held. The Plan is available to view at the Council's main offices in Narborough, or on the Council's website, www.blaby.gov.uk.

What is a Key Decision?

Definition of a key decision as detailed in Part 2 Article 11 of the Council's Constitution:

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- (i) Is, in value, worth more than £50,000 of the annual revenue budget for the service or function or of the capital allocation to the scheme concerned, or
 - (ii) Has a significant impact because it either:
 - Affects individuals or organisations outside the District;
 - Affects individuals or organisations in more than one Ward; or
 - Will have a long term (more than 5 year) or permanent effect on the Council or District
 - (iii) Involves significant changes to the policy and budget framework (involves the adoption or amendment of a policy or strategy or to the budgets which the Executive has the power to adopt).

Who makes Key Decisions?

Under the Council's constitution, Key Decisions are made by:

- Cabinet Executive
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers. (it is rare for any decision delegated to an officer to be a Key Decision)

Are only Key Decisions published on the Plan?

The Council has a statutory obligation to publish Key Decisions in the Plan. However, the Council has voluntarily decided to list non-key Cabinet Executive and Council decisions as well. To clarify matters, Key Decisions will be identified on the Plan with a Yes, non-key decisions with a No.

What does the List tell me?

The List gives information about:

- Upcoming Key and Non-Key Decisions (identified by **Yes** or **No** next to them)
- Whether the decision will be made in public or private.
- When decisions are likely to be made.
- Who will make these decisions.
- Who you can contact for further information.

Who are the members of the Cabinet Executive?

The members of the Cabinet Executive and their areas of responsibility are:

- Cllr. Terry Richardson Leader of the Council & Cabinet Executive
- Cllr. Maggie Wright Deputy Leader and Finance, People & Performance
- Cllr. Cheryl Cashmore Health, Leisure, Climate and Economic Development
- Cllr. Nigel Grundy Neighbourhood Services & Assets
- Cllr. Les Phillimore Housing, Community Safety and Environmental Services
- Cllr. Ben Taylor Planning, Transformation and ICT

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What is the role of Overview and Scrutiny?

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet Executive and hold them to account and to consider any matter affecting Blaby District or its citizens. Dates of these meetings can be found on the Council's website.

Who do I contact, and how?

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 0116 275 0555.

Request to view Background Papers

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at, Blaby District Council, Desford Road, Narborough, Leicestershire, LE19 2EP. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

Submission of Additional Documents

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet Executive for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

Confidential and Exempt Information

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with '(Exempt)' in the report title.

<u>Report Title</u> and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
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March 2025

<u>Cabinet Executive Response to Scrutiny Commission Recommendations on the Administrations 2025-26 Draft Budget Proposals</u> To present the Cabinet Executive's response to the recommendations of Scrutiny Commission.	None	Cabinet Executive	24 March 2025	No	14 March 2025 Councillor Maggie Wright Sarah Pennelli, Executive Director - S.151 Officer	Public
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April 2025

<u>Corporate Plan 25/26</u> That the Corporate Plan 25/26 be approved.	None	Council	8 April 2025	No	28 March 2025 Councillor Terry Richardson Julia Smith, Chief Executive	Public
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Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
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September 2025

<p><u>A Strategic Guide to Empty or Occupied Eyesore Premises</u></p> <p>The purpose of this strategy is to set out how Blaby District Council will deal with empty or occupied eyesore premises and it is intended to replace the existing empty homes strategy.</p> <p>Page 26</p>	<p>Equalities impact assessment Carbon neutral / net zero benefits</p>	<p>Cabinet Executive</p>	<p>1 September 2025</p>	<p>Yes</p>	<p>22 August 2025</p> <p>Councillor Les Phillimore</p> <p>Anna Farish, Environmental Services Manager, Caroline Harbour, Environmental Health, Housing & Community Services Group Manager</p>	<p>Public</p>